
Administration Committee
September 1, 2005

Summary Minutes

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE ADMINISTRATION COMMITTEE. AUDIO CASSETTE TAPE OF THE ACTUAL MEETING IS AVAILABLE FOR LISTENING IN SCAG'S OFFICE.

The Administration Committee held its meeting at the SCAG offices, Downtown, Los Angeles. The meeting was called to order by Sid Tyler, Chair, Pasadena. There was a quorum.

Members Present

Aldinger, Jim	City of Manhattan Beach
Baldwin, Harry	City of San Gabriel
Burke, Yvonne	City of Los Angeles
Dixon, Richard	City of Lake Forest
Loveridge, Ronald	City of Riverside
O'Connor, Pam	City of Santa Monica
Roberts, Ron	City of Temecula
Robertson, Deborah	City of Rialto
Tyler, Sid (Chair)	City of Pasadena
Washburn, Dennis (Vice Chair)	City of Calabasas
Young, Toni	City of Port Hueneme

Members Not Present

Garcia, Lee Ann	City of Grand Terrace
Mikels, Judy	City of Simi Valley
Nelson, Larry	City of Artesia
Nowatka, Paul	City of Torrance
Pettis, Greg	City of Cathedral City

New Members

Administration Committee
September 1, 2005

Summary Minutes

1.0 CALL TO ORDER & PLEDGE OF ALLEGIENCE

Hon. Sid Tyler, Chair, Pasadena, called the meeting to order at 9:16 a.m.

2.0 PUBLIC COMMENT PERIOD

None

3.0 CONSENT CALENDAR

3.1 Approval Item

3.1.1 Action Minutes of July 7, 2005

3.1.2 Approve SCAQMD Air Awards Luncheon Co-Sponsorship

3.1.3 Approve Sponsorship of Southern California Leadership Network Class Tuition, Leader of the Year Luncheon, and Graduation Ceremony

3.1.4 Contracts Over \$250, 000

3.2 Receive and File

3.2.1 Contracts/Purchase Orders \$5,000 to \$250,000

Motion by Dixon to approve the Consent Calendar, Seconded by Young, then unanimously Approved by the Committee.

4.0 ACTION ITEMS

4.1 FY 2006-07 Comprehensive Budget Development Schedule

Charlie Wagner, SCAG Staff, informed the Committee that the final version of the budget contained minor changes from the approved OWP and also reflected minor administrative items relative to carry-over and Maglev.

Heather Copp, CFO, SCAG, reviewed the budget schedule and outlined key dates for the Committee. Staff will draft budgetary priorities and review with the Committee during the October Administration Committee meeting.

Motion by Loveridge to adopt schedule, Seconded by Burke, then unanimously Approved by the Committee.

Administration Committee

September 1, 2005

Summary Minutes

4.2 Adopt Resolution 05-466-1 to Accept FTA 5313B Transit Planning Funds for a Sun Village Transportation Study

Heather Copp, CFO, SCAG Staff explained that the resolution was not included in the previous list because it was submitted by Caltrans under a different funding type.

Motion by Young to Approve the adoption of Resolution 05-466-1, Seconded by Washburn, then unanimously Approved by the Committee.

4.3 Resolution 50-466.2: Securing Our Share Blueprint Planning Grant Funds

Heather Copp explained that the resolution was filed in order to accept the funds and specifies that SCAG will apply for \$3 million dollars and try to secure the match either through cash or in kind. The money will be allocated for the Growth Visioning/Compass program.

Motion by Young to Approve the adoption of Resolution 05-466-2, Seconded by Washburn, then unanimously Approved by the Committee.

4.4 Sponsorship for the Southern California Housing Summit (HUD)

Heather Copp reported on a \$5000 sponsorship for the 2005 Housing Summit that was not submitted when the budget was developed for the year. It was suggested that \$5000 be transferred from the miscellaneous sponsorship into the Housing Summit.

Motion by Burke to Approve sponsorship, Seconded by Washburn, then unanimously Approved by the Committee.

4.5 2004/2005 Membership Dues for the Coalition for America's Gateways and Trade Corridors

Motion by Young to Approve membership dues, Seconded by Washburn, then unanimously Approved by the Committee.

4.6 Co-Sponsorship of 2006 National Engineers Week Future City Competition

Motion by Young to Approve membership dues, Seconded by Aldinger, then unanimously Approved by the Committee.

4.7 Rose Institute Academy for Civic Engagement

The Academy will offer a unique public-private sector perspective on key issues facing the region. The Academy is a certificate program of the Rose Institute of State and Local Government. The research work of the Institute focuses on redistricting, fiscal analysis, California demographics, survey research, and legal and regulatory analysis.

Administration Committee
September 1, 2005

Summary Minutes

The inaugural session of the Academy for Civic Engagement will be launched Sept. 23-24, 2005 by a distinguished group of public and private sector professionals and academicians, including Southern California Association of Governments Executive Director Mark Pisano.

1st Motion by Baldwin to add item 4.7 to the agenda, Seconded by Young, then approved by the Committee.

2nd Motion by Young to Approve registration and mileage costs for three (3) Regional Council members , Seconded by Washburn, then approved by the Committee.

5.0 INFORMATION ITEMS

5.1 Monthly Financial Report

Heather Copp provided the Committee with an overview of the Cash 3-Years-by-Month, Line of Credit, Accounts Receivables, Accounts Payable reports.

5.2 CFO Report

A recommendation to report Action Items from the Administration Committee to the Regional Council as Consent agenda items.

A presentation of the GFOA award will be presented to SCAG during the Regional Council meeting.

6.0 AUDIT COMMITTEE REPORT

Heather Copp reported on the release of the subregional audit for the city of Los Angeles.

7.0 FUTURE AGENDA ITEMS

None

8.0 ANNOUNCEMENTS

Dennis Washburn announced the Water Policy Committee will meet Thursday, September 8, 2008.

Heather Copp introduced Richard Howard as the new Internal Auditor.

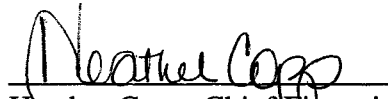
9.0 ADJOURNMENT

Hon. Sid Tyler adjourned meeting at 9:56.m. The next meeting of the Administration Committee will be held at SCAG on Monday, October 10, 2005.

Administration Committee
September 1, 2005

Summary Minutes

Summary Minutes Approved by:



Heather Copp, Chief Financial Officer
Staff to the Administration Committee